

# National Spent Nuclear Fuel Action Items Report

Listing By Action Type: STEERING GROUP

ID	Action Item	Type	Description	Owner	Customer	Action Date	Due Date	Revised Due Date	Checked = Completed	Date Completed	Comments
138	LINK NSNFP HOME PAGE TO FRR HOME PAGE	STEERING GROUP	Work with Bill Clark, Savannah River, and work with EM Home Page Administrator to link pages.	Chris Jensen/Joanne Beattie	Bill Hurt	2/10/98	6/1/98	9/30/98	✓	10/1/98	COMPLETED. Savannah River Home Page on line, October 1998.
139	EM SCIENCE PROGRAM/UPDATE ON STATUS OF EACH PROJECT	STEERING GROUP	Prepare a matrix of people at each Site who are responsible for Environmental management (EM) Science Programs and provide an updated status on each of the SNF projects that were provided to each Steering Group member along with the October 24, 1997 Meeting Minutes.	Woody Stroupe	Jim Boyd	2/10/98	6/1/98		✓	3/6/98	COMPLETED. Matrix was prepared and distributed as per Jim Boyd 3/31/98.
140	WEEKLY STAFF CALL	STEERING GROUP	Have Dave Huizenga or Randy Scott participate in the Weekly Staff Call.	Woody Stroupe	Ken Chacey	2/10/98	6/1/98		✓	3/2/98	COMPLETED. Ken Chacey, EM-67 reported at the March 23, and 31, 1998 meeting that Randy Scott will participate in the April 6, 1998 Staff Call.
141	WEEKLY EM STAFF CALL/USE MLS	STEERING GROUP	Revise Master Logic Schedule (MLS) into a form usable as a basis for use at Weekly Staff Call. Redo the agenda into a format compatible with discussion of program schedule and needs (issues).	Bob Freeman	Woody Stroupe	2/10/98			✓	3/16/98	COMPLETED. 3/16/98

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142	CHECK QA ELECTRONIC TRANSMITTAL MAILING LIST FOR ACCURACY	STEERING GROUP	Check QA electronic transmittal mailing list for accuracy. Complaints have been received indicating e-mail is not arriving and that paper documents are still being received.	Bob Davis	Jim Boyd	2/10/98	3/1/98		✓	3/6/98	COMPLETED. Action consisted of verbal electronic transmission of memos, etc. Further improvements are ongoing. As per Bob Davis note of 3/26/98.
143	DEVELOP PROTOCOL FOR COORDINATING ACCEPTANCE OF "OTHER MATERIALS"	STEERING GROUP	Work with Jeff Williams (RW) to develop a protocol for coordinating acceptance of "Other Materials" into the Yucca disposal routine.	Ken Chacey	Woody Stroupe	2/10/98	3/19/98	3/24/98	✓	3/30/98	COMPLETED. Jim Boyd's Phone Call 3/30/98.
144	QUICK REVIEW OF THE MCO / CONFERENCE CALL	STEERING GROUP	Set up a conference call with the people who are doing the quick review of the Multi-Purpose Canister Overpack (MCO) to update the status and findings.	Woody Stroupe	Bob Holt	2/10/98	3/16/98		✓	3/5/98	COMPLETED. Conference call completed on March 5, 1998.
145	INITIATE AND CARRY OUT REVIEW OF PATH FORWARD	STEERING GROUP	The Steering Group agreed with the proposed path forward to evaluate the pros and cons of the Resource Conservation Recovery Act (RCRA) strategy alternatives.	Ken Coughlan	Woody Stroupe	2/10/98	6/1/98		✓	6/4/98	Report out for review 6/1/98. COMPLETED. Letter TJH-03-98.